

CSC Code of Ethics sets out the basis of the CSC people's relationship with Customers, Partners, Suppliers and the Laws.

- 1. To promptly respond to all communications (within 24 hours) and quote rates with full detail in writing in a timely manner.
- 2. Supporting each other to the fullest extent possible whether they are CSC people, Customers, Partners and Suppliers.
- 3. Two-way loyalty of staff to management and management to staff.
- 4. Using standard operating and security procedures between each other, and when possible to use a mutually agreed upon contract, and/or by means of an agreement with written confirmation.
- 5. Commitment to quality service to Customers and willingness to do any extra thing to Customers.
- 6. Respecting other Partners' existing customer bases and confidential business data and to refrain from back selling.
- 7. Valuing of people: demonstrating care for the interests of customers and all who do work for CSC.
- 8. Building good relationships with Customers, Partners and Suppliers through long-term commitments and face-to-face contacts.
- 9. Honesty in communication with Customers, Partners and Suppliers and all who do work for CSC.
- 10. Compliance with all relevant laws, regulations and internal CSC policies.
- 11. Acknowledgement it is CSC responsibility to keep all Customers, Partners and Suppliers informed promptly of any changes to our company's name, staff, contact details, and other information as required.

Sincerely yours,

Mr. Nguyen Duc Tuan

President & CEO